The staff meeting started with a silent prayer. The co-ordinator presented an agenda of the meeting welcomed the members to the meeting. The following decisions were taken after discussions.

1. Principal Dr. Paul Thomas reported that the University of Calicut has approved the
The PC Dept of Commerce as a Research Centre in Commerce. Principal congratulated the Dept for becoming as the first research Centre. The inauguration of the Centre will be held on 15th June 2017 by Dr. Joseph Mar Thoma Metropolitan.

(2) Principal Dr. Rania Thomas reported that two Solar Power Plants (Solar Smart 5 kw & Grid Connect -10 kw) are being installed in the Campus. The Solar Smart (Battery supported) is installed in the Science Block will be inaugurated on 15th June.

The other plant supported by PNM is under installation. It will be commissioned after getting permission from the Inspectorate.

(3) The meeting discussed and finalized the year plan for the academic year 2017-18.

(4) The incharge of various clubs and Co-curricular activities were also finalized.

(5) The meeting discussed about the Conducting of the Mathewsolly Memorial Lecture of the year 2017. The meeting entrusted a Committee to arrange the meeting, which is scheduled on 21st August.

(6) It is reported that two faculty members, Dr. P.P. Coudelath and Dr. Ayond Mathew were recognized as research guides in the Research Centre.

The meeting concluded at 4:30 p.m.

Sd/- Co-ordinator

Dr. Rejene Mathew

Read & passed

Dr. R. Thomas

Principal

Mar Thomas College

Chengalpattu 603 121 Tamilnadu
Gege Meetup
Venue - Audio Visual Hall
Time - 2:00 PM

Date - 14/9/19

Dr. Rami Shoman

The Gege Meetup started with a word of prayer by Smt. Elizabeth George, Principal. Dr. Rami Shoman in his introductory remarks explained about the need for timely accreditation of the college. On the basis of the discussions, the following decisions were taken:

1. Recommended to start new certificate courses for the students. Department are instructed to submit the proposals for starting new courses.
2. The meet up discussed about the conduct of Mathews Pelly Memorial Lecture of the year 2019. It is decided that the meet up will be held on 21st August 2019. The Gege meet up entrusted the Committee to arrange the meet up.
3. It is reported that the Research Admission Committee has permitted to admit 6 Scholars in the Research Centre (Commerce).
4. Decided to subscribe four subject-related journals in the college library. The Department are requested to submit the detailed list at the earliest.
5. Gege Coordinator reported that the next
reaccreditation process is thoroughly changed and it made the process more specific and quantitative. It is decided to arrange a Warf workshop regard the revised accreditation frame work. It is also decided to forward a copy of the same to all criteria conveners at the earliest.

The meeting came to an end at 4.45 pm.

State Co-ordinator proposed vote of thanks.

State Co-ordinator

(Pr. Reji Mathew)

Read & passed

DR. RAINATHOMAS
PRINCIPAL
MAR THOMAS COLLEGE
CHUNGATHARA P.O. PIN - 679334
The meeting started with a word of prayer by Rev. Vm John.  SRCME Co-ordinator welcomed everyone to the meeting. Principal Dr. Raja Thomas in her introductory remarks explained the need for this meeting. The following decisions were taken after discussions:

1. SRCME Co-ordinator reported that the first Orientation on “REVISED ACCREDITATION FRAMEWORK” will be held on 24th Oct 2019. Rev. Verghese Vaidyan, (Sullnion Battery St Mary’s College Rtd Principal) will be the resource person.

2. It is reported that the College "Foundations Day" is to be observed on 3rd November, 2019. College Manager Rev. Fr. Thomas Mar Theetose Episcopa Manager will be the chief guest.

3. Decided to arrange class-wise BTM meetings after the result of internal examinations were published.

4. Decided to improve the infrastructural facilities of the college. The meeting
forwarded the same to the Manager for further action.

5. It was decided to improve the computer facilities in the college by providing additional desktops, laptops, etc. to the various departments.

6. The meeting reviewed the progress of house construction under the auspices of NSS.

7. The DEAC Coordinator explained about the contents of DEAC and decided to compile the data at the earliest.

The meeting concluded at 4:30 PM.

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A meeting of the SEEAC was held on 24/10/17 at 3 PM in the Audio Visual Hall. The meeting started with a word of prayer by Rev. V.M. John. The Principal & Rev. Thomas highlighted the importance of quality upgrades in the new guidelines of NACE.

The meeting reviewed the success of the one day national seminar on "Revised Accreditation Framework" held on 24/5/2017. The committee members then made their remarks about the meeting. It is decided to prepare a detailed schedule regarding the activities for the Accreditation Process.

The meeting came to an end at 4:20 PM.

SOME G-Related

Read & passed

[Signature]
DEAR Felicity

Dr. Raina Thomas
Do Piyush Hans
Thomas G. Varghese
Sreekanth N
Divya T. K
Rajini George
Elizabeth George
Susan Charles

The meeting started with a silent prayer and the JACE Co-ordinator welcomed the gathering. The following matters were discussed and decided in the meeting:

1. The meeting discussed about the need for a feedback framework and directed the JACE Committee to prepare qualitative reports before 31 December 2019.

2. JACE Co-ordinator reported that an academic audit will be conducted under the leadership of UGC Peer Team members. As part of this it is decided to arrange department visit by the Team and requested the Depts to get ready for the same.

3. It is decided to initiate steps for collecting quantitative data required for the SSR reports.

4. The Committee appreciated the extension activity, especially village adoption by the UGC units.

The meeting came to an end by 4.30 PM.

JACE Co-ordinator

Minister Visit and Audit Period

(Depoosh Thimm)

DR. RAINA THOMAS
TECHNICAL VISIT

MAR THOMA COLLEGE
THALMAHARI, PO, 645 310

24/10/2017, Time 3 PM
9th AC Meeting

Date: 15/1/2017

Venue: Principal's chamber

Time: 3:00 p.m.

Chairperson: K. Thayapar

Divya T.K
SEEKANTH M

Dhanya C
Elizabathy

Rev Mathai Joseph

Susan Charles

Dr. Rani Doss

The 9th AC meeting of Mar Thoma College Chingalatpar was held on 15/1/2017 at 3:00 pm in the Principal’s chamber. After the prayers, the Co-ordinator formally welcomed the gathering. Principal made the Presidential address.

The following matters were discussed and decided in the meeting:

1. Principal reported that the Academic Audit under the Central Board (CATACE) will be held on 22nd and 23rd January 2018. The meeting decided to inform all the departments and Criteria Committee Convenors to be ready for the visit.

2. It is decided to forward the NCC Unit application to our college to the Head Quarter at Calcutta.

3. Principal reported that the Chanabhaanath Mohuyn (CBM): A Govt of Andis Initiative is started in our college for village level extension activities.

4. The meeting evaluated the progress of the House construction project on 3rd hide
of the NSS units of Mar Thoma College, 
chirakkass.

8. The meeting discussed in detail about 
the NSS Camp scheduled to be conducted 
shortly after Christmas vacation. The GA AE offered 
its support in conducting the Camp.

9. It is decided to strengthen the Governance 
Redressed System in the college.

10. All the Departments are directed to 
submit the reports of Co-curricular and 
extra-curricular activities to the GA AE 
at the earliest.

GA AE Conductor

On behalf of the GA AE Conductor

Minutes read and passed.

Dr. Raja Thomas
Principal
Mar Thoma College
Chungathara P.O., PIN - 683301
The meeting started by a word of prayer by Rev. Mathai Joseph. After the welcome speech, Principal Dr. Pramod Shome in his presidential address explained the need for focused planning towards NAC reaccreditation. The committee discussed about the proposed united board visit and pointed out the immediate steps to be undertaken in this regard.

The meeting reviewed the progress of the various committees and the Governor explained the current status.

NSS Coordinator reported that the planning regarding the NSS camp is progressing. The committee reviewed the extension activities under the leadership of NSS.

Deemed to Collect the details of various scholarships under the guidance of the Government and college management, given to the students.
The Committee discussed about the remedial coaching system and decided to strengthen the same.

Principal in the concluding remarks stated the need for completing the quantitative and qualitative data collection at the earliest.

The Coordinator proposed the vote of thanks and the meeting came to an end by 4.45 pm.

**GREAT CONSIDER**

[Signature]

Minutes read & passed

[Signature]

Dr. Raira Thomas
Principal
Marghuma College
Chungarai P.O, PIN - 679334
GEAC Meeting - Date: 25/1/2018  
Venue: Andho Utsava Hall  
Time: 3.30 pm

Thomas K. Varghese  
V.M John  
Divya T. R  
SREEKANTH M  
Rachel George  
Elizabeth George  
Dr. Rejika Thomas  
Rev. Mathai Joseph  
Dr. Ranjana Deepa  
Dhanya C  
Susan Charles Talluvar

The meeting started with a silent prayer.  
GEAC Coordinator welcomed the gathering.  
Principal stated that the Academic Audit they helped the College Community to realize the strengths and weaknesses.  
The meeting reviewed the success of the Academic audit done by the US team on 22nd and 23rd January 2018. The meeting discussed about the various suggestions put forth by the team.

Rev Mathai Joseph (Local Manager) has stated that the suggestions regarding the infrastructural development will be undertaken at the earliest.

Principal assured that the suggestions regarding the Academic activities will be implemented at the earliest.

The Committee discussed about the degree of SSR preparation. GEAC Coordinator pointed out the need for compiling the
Departmental data at the earliest.

It is decided to give the required number of files and other items for the documentation activities.

It is decided to create awareness among students about the quality aspect of NAAC.

The meeting came to an end at 4:30 pm.

NAAC Coordinator

[Signature]

Dr. Rejekl Thomas

[Signature]

[Name]

Munika read & typed

[Signature]

DR. RAINA THOMAS
PRINCIPAL
MARTHONA COLLEGE
CHUNGATTARA 20, PIN- 679534
2017-18 (3).

Date & 4.00 P.M

Time - 2.30 P.M.

Rajesh P.K
Dr. George T.M
Dhanya C
Rachel George
Elizabeth George
Penny R. Jose

Dr. Gopalakrishnan M.B.
Thomas K Varghese
Biju Mark John.

Susan Charles
Rev. Mathai Joseph
Dr. Remy Varghese
Dr. Rajeev Kumar

Kishan Kumar S R

Dr. Kavis Shoman

The final meeting of the G&RC and
Certiﬁcates Committee Convener for the year 2017-18
was held on 21/3/2018 at the Audio Visual
Hall. Time 2.30 P.M.

The meeting started with a word of prayer
by Rev. John. Principal in the presidential
address expressed her gratitude to all the
faculty members for their invaluable suggestions
and support to the G&RC activities. The
meeting discussed and decided the following
matters:

1. Constitute a Core Committee with the
   Certiﬁcates Committee Convener for the fast
   and speedy completion of the SSR preparation.
2. The meeting reviewed the project of the
   implementation of the suggestions made
by the Academic Audit Team.

2. The Academic Co-ordinator presented the evaluatory report of the overall auditing carried out by team during the academic year 2017-18.

3. The committee suggested to create the roadspading of the campus buildings during the vacation.

4. It is decided to submit a proposal to construct a new floor in the Science block.

5. It is also decided to give a request to the Management for another a Toilet block in the Academic Building.

6. Urgent steps are to be initiated for the updating and upgrading of the college website.

7. It is decided to update the library by installing KOBO Software for the better use of library subscribers.

The meeting came to an end at 5.00 pm

Academic Co-ordinator

[Signature]

Minutes read & passed

[Signature]