Staff Meeting (18th) 2015-16 (t)

Venue: Audio Visual Hall Date & time: 9/6/15, 3pm

Prof. Abraham P. Mothee (Chairman)

Teresa K. Sengher

Susan Charles

Dr. Rani Thomas

VM John

Rachel George

Dhanya C

Raj K.P. Thomas

Sossama Samuel

The meeting started with a silent prayer and presided over by Prof. Abraham P. Mothee, Principal. He explained that IAC is playing a very important role in improving quality culture in college. He sought the cooperation of all staff members for better results. The IAC co-ordinator Dr. Rani Thomas explained the importance of circulars and extension activities in re-accreditation process. She also pointed out the importance of documentation of activities held in the college. The meeting discussed and decided the following matters:

1. A sub-committee is constituted under the leadership of Mot. Rincy James for the preparation of academic calendar based on curricular and co-curricular activities.

2. It is decided to appoint Mr. Samoj K as the nodal officer for student scholarships.
3. Also decided to appoint Dr. Reina Thomas as the RUSA Coordinator.

4. An orientation programme will be arranged for 1st semester UG students about the general rules and different facilities in the Library.

5. The meeting suggested for a Health Club in the college.

The meeting came to an end by 4:40 pm.

IQAC Coordinator.

Dr. Reina Thomas.

Read and Passed

[Signature]

PROF. ABRAHAM P. MATHew
PRINCIPAL
MAR THOMA COLLEGE
CHUNGATHARA, KO, PIN-679334
A meeting of IAAC of Mar Thomas College was held on 6/18/2015 at 3 p.m. at the principal's chamber. The meeting started with a silent prayer. After the welfare address, the IAAC Coordinator presented the minutes of the previous meeting and it was confirmed. The following points are discussed and decisions were taken accordingly:

1. The Coordinator informed the gathering about the 'Human Value Development Program' that is to be conducted under the auspices of AIACHE. The programme date is fixed as 10th August.

2. It is informed that UGC has accepted the proposals submitted by the department of economics, commerce and language for national seminars. The members appreciated the initiatives taken by the respective departments for submitting seminar proposals to UGC.

3. It is decided to invite applications from meritorious students for Mahindra Scholarship.
4. Dr. Raine Thomas reported that the college has submitted the baseline data for Rosa funding.

5. It is also decided to call a student meeting to familiarise them about various scholarships.

The meeting came to an end by 9:15 pm.

IOAC Coordinator

Dr. Raine Thomas

Read and passed

Prof. Abraham P. Mathew
Principal
Mar Thoma College
Chungathara, K.C., PIN 379334
A meeting of 18AC was convened on 9-9-15 at 2:30 pm in seminar hall. After the welcome speech, Principal Prof. Abraham P. Mathew reported that our beloved teacher Prof. Dolly Mathew, associate prof. dept. of English, has expired on 21-8-15. The meeting paid homage to Prof. Dolly and some faculty members remembered her invaluable service to the college in academic and extra related activities. The following decisions were taken in the meeting:

1. No introduction of automated attendance systems in the college.
2. The meeting suggested to the management to install a solar power system to meet the energy requirements of science block. Also decided to request for the financial support from PTA for this project.
3. The 18AC co-ordinated presented the tentative schedule of upcoming UAC sponsored National seminars.
4. Dept. of Economics - 19th and 20th Nov 2015
b) Dept. of Commerce - 1st and 2nd of Dec 2015.
c) Dept. of Languages - 5th and 6th of Jan 2016.

4. The meeting accepted the proposal for a management fest under the leadership of Dept. of BBA.

The meeting came to an end by 4:30 pm.

IDAC Coordinator.

[Signature]

Dr. Raine Thomas

[Signature]

Read & Passed

[Signature]

PROF. ABRAHAM R. MATHEW
PRINCIPAL
MAR THOMA COLLEGE
CHUNGATHARAPU, PIN-679334
A meeting of IGAC of Madhura College was held on 15-10-15 at 3 pm in Seminar Hall. The IGAC coordinator made the welcome address.

On the basis of discussions the following decisions were taken in the meeting:

1. It is reported that purified drinking water supply system will be installed in the college with the support of the PTA.

2. The IGAC coordinator stated that the house construction project of our college is progressing and the members expressed their support in the completion of work.

3. The internal examination for odd semesters students will be held at the earliest.

4. The IGAC coordinator reported that the non-teaching staff members will be trained to handle office administration.
and automation.

It is reported that 20 students are selected for Makendre scholarship and 5 students were selected for Inspire scholarship.

The IEAC coordinator thanked the members for their active participation and concluded the meeting at 4:30 pm.

IEAC Coordinator

[Signature]

Dr. Reina Thomas

[Signature]

Read & Passed

[Signature]

Prof. Abraham P. Mathew

Principal

Mar Thoma College

Chuncharamma P.O., PIN-679334
The meeting started with a word of prayer by Prof. Susan Charles. The 10AC coordinator welcomed the members to the meeting. The following decisions were taken:

1. To conduct centralized internal examinations to the odd semester students. Also decided to arrange dept. wise PTA meets.
2. It was also decided to provide financial support to house construction project.
3. The meeting reviewed the progress in conducting the different national seminars.
4. The meeting came to an end by 4:40 pm.

10AC coordinator

Dr. Raia Thomas

Read and passed

PROF. ABRAHAM P. MATHEW
PRINCIPAL
MAR THOMA COLLEGE
CHUNGATHARA P.O., PIN-679334
A meeting of the IBAAC was convened on 14-1-16 at 3 pm in audio visual hall. The meeting began with a prayer and followed by welcome speech by IBAAC Coordinator. In introductory remarks Prof. Abraham P. Mathew (principal) stated that the preparatory measures for the next accreditation to be started at the earliest. He also shared his views regarding the approach of the college to be adopted for next accreditation.

The committee entrusted IBAAC Coordinator with the duty of dividing the entire faculty of college to various criteria committee. This also decided that each department of our college has to undertake some sort of extension activities.

IBAAC Coordinator Dr. Raine Thomas proposed vote of thanks and the meeting came to an end by 4:30 pm.

IBAAC Coordinator

Dr. Raine Thomas
The meeting of IAAC for the year 2015-16 was held on 9-2-16 in audio visual hall which was presided over by Prof. Abraham P. Mathew Principal.

The meeting began with a silent prayer. The following points were discussed and decision were taken:

1. The meeting reviewed the overall performance of 3 National Seminars conducted in the college. The meeting congratulated the department heads for making this a success.
2. All the departments are inspected to complete documentation for the year before 15-2-2016.
3. It is also decided to collect news and other information for the purpose of updating in website.
4. This informed that the UGC funded women hostel will be dedicated on 10th March 2016.

The meeting came to close at 10.40 pm.

ReAc Coordinator

Dr. Rasha Thomas
A meeting of IQAC was held on 18-3-16 at 3 pm in the seminar hall. This was presided over by Principal Prof. Abraham P. Mathew. The meeting started with a word of prayer by Rev. K.P. Thomas.

Principal Prof. Abraham P. Mathew stated that he will retire in the month of May 2016 and expressed his gratitude to all the faculty members for their support in IQAC activities. The IQAC Coordinators and staff members also congratulated Prof. Abraham P. Mathew for his commendable contributions to institution. Our Bursar Rev. K.P. Thomas is also breafing by April 30th, the meeting also expressed their gratitude to Rev. K.P. Thomas for his valuable services.

The meeting reviewed overall activities of college during the year and pointed out some suggestions for improvement. Bursar stated that the renovation work of college will be completed before June. The meeting was ended by 4:45 pm.

Dr. Robert Thomas

IQAC Coordinator